

**LA**  
67-01

KANSAS SECRETARY OF STATE  
**Labor / Employee Organization**  
**Annual Report**  
Instructions

**Kansas Office of the Secretary of State**

Memorial Hall, 1st Floor (785) 296-4564  
120 S.W. 10th Avenue kssos@sos.ks.gov  
Topeka, KS 66612-1594 www.sos.ks.gov

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Save time and money by filing your forms online at **www.sos.ks.gov**. There, you can also stay up-to-date on your organization's status, annual report due date, and contact addresses.

**Filing fee**

The filing fee for this registration is **\$25**.

**Payment**

Please enclose a check or money order payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. Please do not send cash. **NOTICE: There is a \$25 service fee for all checks returned by your financial institution. Also, to expedite processing, please do not use staples on your documents or to attach checks.**

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THIS SPACE FOR OFFICE USE ONLY.

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**1. Type of organization**

Labor organization     Employee organziation     Agricultural organization

**2. Report is for period ending**

Month	Day	Year
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**If the organization has less than 100 members as of the close of the reporting period, no report needs to be filed**

**3. Organization informaiton**

Organization Name		
Street Address		
City	State	Zip

**4. Number of members**

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**5. Date of regular election of officer**

Month	Day	Year
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**6. Names, titles and address of officers and registered business agents**

Name	Title	
Street Address		
City	State	Zip
Name	Title	
Street Address		
City	State	Zip
Name	Title	
Street Address		
City	State	Zip

**7. Salaries, wages, bonuses, and other remuneration paid to officers and registered business agents**

Name	Salaries, Wages
Bonuses	Other remuneration
Name	Salaries, Wages
Bonuses	Other remuneration
Name	Salaries, Wages
Bonuses	Other remuneration

**8. Rate of initiation fees, dues, assessments and other charges to members:**

<b>Initiation fees, per member</b>	\$	<b>Other periodic payments</b>	\$
<b>Work permit fees</b>	\$	<b>Transfer fees, per member</b>	\$
<b>Dues, per member</b>	\$	<b>Other charges, per member</b>	\$

**I state that this report and the audited statement of income, expenditures, assets and liabilities are true and correct to the best of my knowledge.**

Signature	Title
X	

**Labor / Employee Organization Annual Report Financial Statement**

(Audited Statement of Income, Assets, Expenditures and Liabilities)

Income	Resources	Amount	Total
1. Initiation fees			\$
2. Dues			\$
3. Per capita tax			\$
4. Fees			\$
5. Fines			\$
6. Work permits			\$
7. Other payments from members			\$
8. Interest			\$
9. Loans obtained			\$
10. Other income (specify)			\$
11. TOTAL INCOME			\$

Assets	Resources	Amount	Total
12. Land			\$
13. Buildings		\$	
(Less depreciation, if any)		\$	\$
14. Office equipmen		\$	
Less depreciation, if any)		\$	\$
15. Other personal property		\$	
Less depreciation, if any)		\$	\$
16. Cash on hand			\$
17. Cash in banks			\$
18. Accounts, loans receivable			\$
19. Investments			\$
20. Other assets (specify)			\$
21. TOTAL ASSETS			\$

Expenditures	Resources	Amount	Total
22. Wages, salaries, bonuses, gross		\$	\$
(Less deductions)		\$	\$
23. Per capita tax			\$
24. Fines, fees, assesments, etc.			\$
25. Office expens			\$
26. Contributions and gifts			\$
27. Loans made			\$
28. Taxes			\$
29. Purchase of personal property or real estate			\$
30. Other expenditures (specify)			\$
31. TOTAL EXPENDITURES			\$

Liabilities	Resources	Amount	Total
32. Accounts payable			\$
33. Notes payable			\$
34. Encumbrances on real estate			\$
35. Other liabilities (specify)			\$
36. TOTAL LIABILITIES			\$